THE BRITISH ACADEMY

BEHAVIOUR SAFETY POLICY

Good Behaviour is a necessary condition for effective learning to take place.

AIMS

- To encourage a positive teaching and learning environment and contribute to pupils achievements
- To offer pupils the security of a safe and well managed environment
- To nurture pupils’ self esteem and growing maturity
- To encourage a pride in ones own culture and beliefs and respect for other people
- To set the highest expectations and create an ethos of positive behaviour
- To maximise the impact the whole school can make on behaviour
- To provide a basis for discussion and agreement on issues relating to behaviour to ensure a consistency of approach
- To help give pupils, staff and parents a shared sense of values and purpose and a common understanding of desirable behaviour
- Ensure the school is valued within the community
- Reinforce other school policies, for example: ‘anti-bullying policies’

- All members of staff are responsible for maintaining high standards of behaviour within the school
• All members of staff must familiarise themselves with the behaviour and discipline policy and ensure it is followed at all times.
• Pupils are expected to respond appropriately to all instructions concerning either their general conduct or learning behaviours and all pupils should be made fully aware of what is expected of them.
• Children are expected to abide by the school code of conduct.

Together we aim to increase collaborative participation, of both children and adults, in school curricula and communities through the development of awareness of cultures policies and practices within a safe and caring environment; fostering successful partnerships between pupils, their families, the staff and the community.

Towards the provision of a rich broad and balanced curriculum for all pupils, by setting suitable learning challenges, responding to diverse needs and overcoming potential barriers to learning; encouraging academic, aesthetic, physical, social, emotional and spiritual development.

Success will be achieved with every pupil recognising their strengths, striving to reach their potential, and celebrating the achievements of others. Everyone has the right ‘To be SAFE’, ‘To be RESPECTED’ and ‘To LEARN’

To be safe act safe: Listen and follow instructions, think and act sensibly.

To respect others: Remember we are all equally different, be kind and helpful – take care of everything around you.
To learn: Exercise your brain, have the confidence to take part – try your best to succeed and never give up.

SAFETY

There is an expectation that all members of the school community behave in a way which ensures their own safety and that of others. This can be achieved by:

- Knowing what children are doing at all times
- Dealing with situations at an early stage and at the least intrusive level
- Acknowledging that if emotions are running high ‘time out’ is given and situations are dealt with at a later date
- Ensuring that physical contact with children is kept to occasions when a child or others are at risk
- Ensuring that all children are taught how to use all equipment safely and appropriately, returning it to its proper place
- Everyone walking around the school quietly and being aware of the needs and safety of others

PARENTAL INVOLVEMENT

Early involvement of parents/guardians is not only desirable but essential if links between home and school are to be established. Parents/Guardians will be informed of any concerns with their child’s learning, behaviour and/or attitude. Similarly the concerns of parents/guardians will be treated as equally valid and if necessary, appropriate action taken.
INAPPROPRIATE BEHAVIOUR

- Bullying defined as – name calling, physical and emotional abuse, intimidating body language.
- Damage to other peoples property and/or the environment
- Disruptive behaviour around school
- Racist behaviour
- Stealing and lying
- Fighting
- Swearing

APPROPRIATE BEHAVIOUR

- Respect each other
- Respect for the whole community
- Care for the community and environment
- Responsibility for own actions
- Recognition of differences in race, religion, gender, and ethnic background
- Honesty
- Consideration for everyone’s safety
- Courtesy and helpfulness

BEHAVIOUR BEFORE AND AFTER SCHOOL

There is an expectation that children will behave appropriately coming to and from school.
SCHOOL’S DISCIPLINARY PROCESS

Offences are grouped under three (3) main categories; dress code, behaviour and homework misdemeanours. The methodology in dealing with violations of the above are:

1. First two infractions - verbal warning
2. Next two infractions - lunch time community service
3. Next two infractions – Further Community Service as selected by a review board
4. Seventh infraction – Saturday school community service
5. Eighth infraction – in-school exclusion
6. Ninth infraction - suspension

If any of the above are issued for non completion of homework, the requisite homework must also be completed.

Community service comprises any of the following tasks on the school compound; garbage collection, window washing, classroom cleaning, grounds maintenance, etc.

Item 3, Further Community Service: This will depend on the offence and will be selected from one of the following by a Review Board comprising of the Principal, the school’s Social Worker and the Dean of Discipline:-

- Educational presentations to the school
- Classroom assistant – empathy building by the offender to the offended carrying out helpful/supportive tasks
- Teacher’s assistant – carrying out clerical/administrative tasks for staff
- Deprivation of extra-curricular activities for any one (1) session
Any one or a combination of the above can be applied twice. At this stage, the student will have six (6) infractions against him or herself.

A seventh infraction will result in community service on a Saturday morning from 8.00 a.m. to 10.00 a.m. which will be supervised by the Principal or the Dean of Discipline.

If after eight (8) infractions, the student continues to ignore the parameters of appropriate conduct, he/she then becomes liable to suspension. Repeated suspensions will lead, at the Principal’s discretion, to expulsion. The school will give the parents a notice that their child is on a final warning and will be expelled for any similar offence.

This is a lengthy process which allows a student ample time and opportunity to recognise and correct breaches in school conduct and procedural policies. Parents/guardians will be periodically informed and consulted as a student’s infractions escalate.

Please note that depending on the severity of the misdemeanor as grouped above, the escalatory process may be circumvented.

Suspensions will also be administered for other offences that are deemed by the school’s administration as highly inappropriate, offensive to others and any actions that may bring the school or any of its officials into disrepute.

It is within the Principal’s discretion to treat individual cases in its own severity differently. The number of days of in-school exclusions and suspensions will be determined by the Principal.

Expulsion of a student with or without any prior offences will be the responsibility and at the discretion of the Principal. In the case of an absent Principal, a student can be suspended from
school depending on the severity of the matter by his deputy until otherwise instructed by the Principal.

We cannot over emphasize the importance we place on our children’s welfare and development and although we remain as flexible and understanding as we can, our tolerance for consistent wrong doing is finite.

Signed:__________________  Signed:__________________
Principal                      Administrator

27th April, 2011.