

The British Academy

School Fees Policy

Please refer to the Fee Schedule for details of applicable fees for local and non nationals.

Registration Fees:

Registration fees are due upon registration of each student.

Assessment Fees:

Assessment fees are due prior to the assessment.

Assessments for the September term will be conducted in the third term of the academic year. Following this assessment, once a student has been accepted to The British Academy, parents need to confirm their acceptance of the place offered by paying the Capital Fund. Thereafter, the first term's fee for the New Academic Year must be paid by the 30th June of that year.

Capital Fund:

This is a non- refundable, one-time, per student fee and covers the student for their academic career at The British Academy.

However, the Capital fund will be waived, from 4th July 2016 and going forward, for the third child with elder siblings attending The British Academy.

School Fees:

School fees are quoted per annum however; The British Academy facilitates payments over the three (3) school terms for Lower 1 to Form 4. Fees are due and payable within the first two weeks of each school term of the Academic Year, for which there are three terms.

Upon entry into Form 5, The British Academy will ONLY facilitate Half Year Payments (TWO payments). Fees are due and payable within the first two weeks of Term 1 and Term 2.

School fees being paid in US Dollars and Sterling Pounds (GBP) must be paid at the bank's daily foreign exchange "cash" rate. Please call the administrator for the rate at the time of paying fees.

There is a non-negotiable **\$75.00** bank charge for all transfers from non local bank accounts.

The Board of Directors reserve the right to withhold transcripts, examinations results and certificates if school fees are outstanding.

Sibling Discount:

The British Academy offer families with two or more children enrolled during the same term, a discount of **TT 2,000.00** per sibling per term.

Late Payment of Fees:

School fees are considered late if they have not been paid by the third week in the school term.

Late payments will incur a **\$50.00 per day** administrative charge. Parents are urged to communicate with the school administration should they not be able to settle the fees in a timely manner. The Board of Directors reserves the right to suspend a student's attendance at The Academy until outstanding fees are paid.

Admission / Departure during the term or Academic Year

If a student is admitted after the commencement of the school term, parents are liable for a full term's fees unless the student is admitted after the half term, in which case parents will be charged for half of the term' fees.

Parents must, in writing, provide The British Academy with at least one (1) months notice of their intention to withdraw their child from The Academy either during the term or before the commencement of the following term.

If a student voluntarily withdraws from The British Academy or is expelled prior to half term, The British Academy will refund half of the term's fees. If the decision is made after the half term, there will be no refund of the term's fees.

The Board of Directors reserves the right to withhold transcripts, examination results and certificates if inadequate or no notice is provided to the school administration.