

The British Academy

Health & Safety Policy

Health & Safety:

The British Academy will endeavour to provide safe and healthy working conditions for employees and others who use the school.

We will refer to expert advice to determine and assess the risks to health and safety within the school.

Co-operation from everyone is required in order to achieve the objectives of the safety policy.

We have a responsibility to other persons using the school, other than employees e.g. pupils, students, visitors and contractors.

Aim

The aim of our school is to create an atmosphere of carefulness and healthy habits both in and out of school; this is for all users of the school.

This carefulness includes:

- The ability of each individual to protect his/her self from risks to their Health and Safety
- Concern and consideration for the safety of others
- Knowledge of what to do in certain situations
- Alertness and control of good habits

Accidents

Accidents will occur. Most accidents in school are minor and can be dealt with by the Nurse. A fully equipped medical kit is kept on the compound, as is the school's Accident Register, accident forms and a completed medical questionnaire for each child which includes a list of any allergies children may have. If the accident is more serious, the aim of the school is to get the child further medical attention as quickly as possible. Parents/Guardians will be notified immediately and if necessary an ambulance will be requested.

Medication

From time to time parents/guardians request that the school dispense medicines which need to be administered at regular intervals to children.

These requests fall into two (2) categories:

- Children who require emergency medication on a long term basis because of the chronic nature of their illness, e.g. asthma and epilepsy
- Children who are suffering from casual ailments (coughs, colds, headaches, etc.)

Allergies / Long Term Illness

A record is kept of any child's allergy to any form of medication (if notified by the parent/guardian), any long term illness such as asthma and details of any child whose health might give cause for concern.

Smoking Policy

- It is the policy of the Board that The British Academy is a no-smoking school.
- Pupils are not permitted to smoke on the school premises

Staff, parents/guardians or visitors are not permitted to smoke in the school.