

# THE BRITISH ACADEMY OF PORT OF SPAIN

## BEHAVIOUR SAFETY POLICY

Good Behaviour is a necessary condition for effective learning to take place.

### AIMS

- To encourage a positive teaching and learning environment and contribute to pupils achievements
  - To offer pupils the security of a safe and well managed environment
  - To nurture pupils' self esteem and growing maturity
  - To encourage a pride in ones own culture and beliefs and respect for other people
  - To set the highest expectations and create an ethos of positive behaviour
  - To maximise the impact the whole school can make on behaviour
  - To provide a basis for discussion and agreement on issues relating to behaviour to ensure a consistency of approach
  - To help give pupils, staff and parents a shared sense of values and purpose and a common understanding of desirable behaviour
  - Ensure the school is valued within the community
  - Reinforce other school policies, for example: '**anti-bullying policies**'
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- All members of staff are responsible for maintaining high standards of behaviour within the school
  - All members of staff must familiarise themselves with the behaviour and discipline policy and ensure it is followed at all times
  - Pupils are expected to respond appropriately to all instructions concerning either their general conduct or learning behaviours and all pupils should be made fully aware of what is expected of them.
  - Children are expected to abide by the school code of conduct.

***Together*** we aim to increase collaborative participation, of both children and adults, in school curricula and communities through the development of awareness of cultures policies and practices within a safe and caring environment; fostering successful partnerships between pupils, their families, the staff and the community.

***Towards*** the provision of a rich broad and balanced curriculum for all pupils, by setting suitable learning challenges, responding to diverse needs and overcoming potential barriers to learning; encouraging academic, aesthetic, physical, social, emotional and spiritual development.

***Success*** will be achieved with every pupil recognising their strengths, striving to reach their potential, and celebrating the achievements of others.

Everyone has the right 'To be **SAFE**', 'To be **RESPECTED**' and 'To **LEARN**'

**To be safe act safe:** Listen and follow instructions, think and act sensibly.

**To respect others:** Remember we are all equally different, be kind and helpful – take care of everything around you.

**To learn:** Exercise your brain, have the confidence to take part – try your best to succeed and never give up.

## **SAFETY**

There is an expectation that all members of the school community behave in a way which ensures their own safety and that of others. This can be achieved by:

- Knowing what children are doing at all times
- Dealing with situations at an early stage and at the least intrusive level
- Acknowledging that if emotions are running high 'time out' is given and situations are dealt with at a later date
- Ensuring that physical contact with children is kept to occasions when a child or others are at risk
- Ensuring that all children are taught how to use all equipment safely and appropriately, returning it to its proper place
- Everyone walking around the school quietly and being aware of the needs and safety of others

## **PARENTAL INVOLVEMENT**

Early involvement of parents/guardians is not only desirable but essential if links between home and school are to be established. Parents/Guardians will be informed of any concerns with their child's learning, behaviour and/or attitude. Similarly the concerns of parents/guardians will be treated as equally valid and if necessary, appropriate action taken.

## **INAPPROPRIATE BEHAVIOUR**

- Bullying defined as – name calling, physical and emotional abuse, intimidating body language.
- Damage to other peoples property and/or the environment
- Disruptive behaviour around school
- Racist behaviour
- Stealing and lying
- Fighting
- Swearing

## **APPROPRIATE BEHAVIOUR**

- Respect each other
- Respect for the whole community
- Care for the community and environment
- Responsibility for own actions
- Recognition of differences in race, religion, gender, and ethnic background
- Honesty
- Consideration for everyone's safety
- Courtesy and helpfulness

## **BEHAVIOUR BEFORE AND AFTER SCHOOL**

There is an expectation that children will behave appropriately coming to and from school.

## **SCHOOL'S DISCIPLINARY PROCESS**

A student will be given lunch time or break time detentions for the following reasons:

- (1) No Homework
- (2) Unsigned Homework Diaries
- (3) Three warnings for not following the classroom rules that are clearly published on the classroom door
- (4) Unsatisfactory class work or homework
- (5) Lateness to class

If a student has been given three consecutive break-time/lunchtime detentions, he or she will be given an after school detention. If two more after school detentions are accumulated, school suspensions or in-school exclusions will be administered.

In the case of rudeness to a teacher a student can be placed straight into in-school exclusion or suspension from school. Suspensions will also be administered for other offences that are deemed by the school's administration as highly inappropriate, offensive to others and any actions that may bring the school or any of its officials into disrepute.

After two school suspensions the school will give the parents a notice that their child is on a final warning and will be expelled for any similar offence.

It is within the Principal's discretion to treat individual cases in its own severity differently. The number of days of in-school exclusions and suspensions will be determined by the Principal.

Expulsion of a student with or without any prior offences will be the responsibility and at the discretion of the Principal. In the case of an absent Principal, a student can be suspended from school depending on the severity of the matter by his deputy (Director of Studies) until otherwise instructed by the Principal.